

# Alanton Elementary School

## PTA Meeting Agenda

- ★ PTA: Alanton Elementary School, General Assembly Meeting
- ★ Date: Thursday, October 13 2022
- ★ Time: 2:00pm, Learning Commons

### I. Call Meeting to order - Sarah Miller

Meeting called to order at 2:02pm

Introduction of PTA Board Members to attendees

### II. Officer's Reports - Sarah Miller

- Principal's Report: Mrs Garran: Off to a fabulous start so far this year and getting into routines. Every year, 1st grade is part of "Music Night" before the Book Fair.  
-Grade 2 will participate in Spring Musical with Chorus. Kindergarten will also have a performance.  
-Picture Day is October 21, 2022.  
-SCA Elections are tomorrow and will be announced tomorrow. SCA is hosting Cash for Costumes: pay \$1 and get to wear a costume.  
-Holiday parties– trying to stay away from food treats, but games and other activities.
- President : Sarah Miller: Thank you for your support! We had a big turn out for the back to school picnic and membership. We appreciate the number of parents offering to volunteer and help out with activities. New committee member to help with Room Parents or Room Rep (Maura Traub)
- 1st Vice President : Trichell Shields (Spirit Wear): We are using a new company for spirit wear and they have been great to work with. We sold many at the picnic and have some long sleeve adult shirts left over that will be brought to Monster Mash. The orders fom September 30 should be here in about 2 weeks. We plan to do another sale in the Spring.
- 2nd Vice President : Tara Ryan (Membership) We currently have 340 members (last year had 357 members). Looking to do a membership drive to encourage more members. Will be recognizing donors.
- Treasurer : Laura Frank (Budget) Current balance as of Sept 30 is \$17,461.16. Able to reconcile our bank account through the end of August. Everything is matching up and just received the September 30th statement. Upcoming bill is the PTA insurance that will be paid next month. We also will make a payment for Money Minder which is the accounting system we use. Together in Education program through Harris Teeter to help passively add money to our budget as well as Amazon Smile. Need to add a volunteer to manage that. (Question asked what budget was for Monster Mash: So far we have brought in \$759 just through ticket sales. We are charging the amount because we haven't had any fundraisers for the PTA and our profit margin is not as large as it was in the past which is where the admission costs come from. What does the parent price if food is not included? Parent price is the entry fee and it increased like the student price did. This helps pay for the DJ, prizes, etc. All of these are fundraising events to put money back into the PTA for the students. Tables and games will be set up as a perimeter to keep students in. DJ will be set up in the cage with a dance area. Parents

are still responsible for watching their own children. Possibly putting signs up to remind parents that playing on the playground is at their own risk. Parents can bring chairs to sit. We are in need of lights for the area.

- Correspondence Secretary : Jessica Folk (Community Correspondence) Nothing to report, unless anyone has anything to add to the website (we should add together in education for harris teeter and amazon smile to website and facebook page-run by Tara Ryan)
- Recording Secretary : Kelly Gressley (Meeting Minutes)- this is our first official meeting, so no minutes to share yet

### III. **Unfinished business** - no unfinished business

### IV. **New Business**

#### **Monster Mash: Kelly Kaffigian / Amy Bonicoro**

- Friday, October 28, 2022 6:00-7:30, outside event
- Ticket Sale (no ticket sales at the gate, all presale online)/admissions - volunteers ( sign up genius and also former Alanton students who need volunteer hours)
- Goodie bags and donation drop-off (goodie bags Tara) (in lieu of trick or treating)
- Decorations - looking for volunteers to help (Kim Nolette has made some things that can be used)
- Concessions- volunteer run
- Volunteers needed- sign up genius being sent out tomorrow or by Monday at the latest. We will need volunteers at the front gate using a master list to check in.
- Games- purchasing prizes for the games
- Raffle tickets sold at Monster Mash- looking for donations for raffle prizes

**Book Fair : Heather Thomas** This year the book fair is November 14-18th, 2023. We are using Bedford Falls instead of Scholastic. They share more profit and better book selection. Wednesday, November 16th, will be the family night. Looking for volunteers, November 9th is set up and November 10th is preview.

#### **Committee Chairs : Sarah Miller**

- Treats for Teachers: Molly Vaughn / Brooke Tucker
- Room Representatives : Maura Traub
- Monster Mash : Kelly Kaffigian / Amy Bonicoro
- Cookies & Cocoa with Santa : (December 10)\_\_\_\_\_
- Bingo Night: Elizabeth Herman (February 10)
- Staff Appreciation Week: (May 1st-5th) Trichell Shields and Laura Frank
- 5th Grade Bridging: \_\_\_\_\_

#### **Holiday Musical**

- December 19, 2022
- There is a line item in the budget for musical supplies
- Need to reach out to Mindi Friedman about possibly purchased supplies from before Covid.

V. Adjournment: 3:06pm